

**The Academic-Student Life Committee
meeting of the Board of Trustees was held
on January 9, 2025 at 8:00 a.m.
in the Robert Michael Sdao Memorial Board Room
at SUNY Niagara
and via ZOOM**

Academic-Student Life Committee Board Members

Ms. Sheila Smith, Chairperson
Mr. Kevin Clark
David Haylett, Jr. Vice Chairperson
William Ross

Board Member Excused

Mr. Jacob Fleming, Jr.

Administration Present

President Lloyd A. Holmes
Ms. Tammy Bruno, Interim Vice President of Academic Affairs

Committee Chairperson Smith called the meeting to order at 8:05 a.m.

A roll call acknowledged the following trustees were present: Trustees Kevin Clark, David Haylett, Jr., William Ross and Sheila Smith.

President Holmes welcomed Tammy Bruno, Interim Vice President of Academic Affairs

Academic-Student Life Committee Minutes

Committee Chairperson Smith asked if anyone had questions on the minutes of November 6, 2024. There were none. It was moved by Committee Chairperson Smith and seconded by Trustee Clark to approve the Academic Student Life Committee meeting minutes of November 6, 2024 as presented. Motion carried unanimously.

Student Services Updates

President Holmes stated Vice President Alissa Cummings has taken on a job at University at Buffalo, and in the meantime, the department is reporting to President Holmes. A meeting took place yesterday, and the strategic enrollment plan was discussed and needs to be calculated showing how our enrollment can grow and the need to set goals.

The annual audit is complete, with no findings.

The scholarship awarding process is moving to financial aid department. The Foundation will still be reviewing the scholarships, but the awarding will come from the financial aid department; which makes this process more streamlined.

The fall 2024 graduates have been awarded.

We are at 90.5% of enrollment goal. The student success area continues outreach to students.

A search is in the process for the Vice President of Student Services.

The athletic director, Amanda Haseley, has resigned; President Holmes has appointed Bob McKeown as the interim.

Academic Affairs Updates

Draft – Proposed 2026-2027 Academic Calendar – Interim Vice President Bruno discussed the proposed 2026-2027 academic calendar. Since Labor Day is the latest it could be on the calendar, the college needs to start the fall academic year prior to Labor Day.

It was moved by Trustee Haylett, Jr., and seconded by Trustee Clark to approve the Draft – Proposed 2026-2027 Academic Calendar as presented. Motion carried unanimously. This item will move to the full board meeting in January.

The next meeting scheduled is on Wednesday, February 5, 2025 at 8:00 a.m. in the Robert Michael Sdao Memorial Board Room.

The meeting adjourned at 8:30 a.m.

Barbara Walck
Assistant to the President