

**The Fiscal Committee
meeting of the Board of Trustees was held
on June 14, 2023 at 11:00 a.m.
in the Robert Michael Sdao Memorial Board Room
at Niagara County Community College
and via ZOOM**

Fiscal Committee Board Members in Person

Mr. Kevin Clark, Chairperson
Mr. David Haylett, Jr.

Fiscal Committee Board Members via ZOOM

Ms. Gina Virtuoso, Vice Chairperson

Fiscal Committee Board Member Excused

Mr. Jason Cafarella

Administration Present

William J. Murabito, Ph.D., President
Mr. John Eichner, Director of Business Services
Ms. Patrice Elnicki, Director of Financial Reporting and Accounting
Mr. Wayne Lynch, Vice President of Administration
Mr. Robert McKeown, Assistant Vice President, Student Services and Campus Engagement
Ms. Julia Pitman, Vice President of Student Services
Mr. John D Strong, Chief Diversity and Equity Officer
Ms. Barbara Walck, Assistant to the President

Committee Chairperson Clark called the meeting to order at 11:05 a.m. and stated the meeting was being recorded. A roll call acknowledged Vice Chairperson Gina Virtuoso was present via zoom. Those in person were Committee Chairperson Kevin Clark, Trustee Haylett, John Eichner, Patrice Elnicki, Wayne Lynch Robert McKeown and John Strong.

Chairperson Clark lead with the Pledge of Allegiance and to honor all veterans.

Chairperson Clark thanked those for attending the meeting,

FISCAL COMMITTEE MINUTES

Committee Chairperson Clark asked if anyone had questions on the minutes. It was moved by Trustee Haylett and seconded by Trustee Virtuoso to approve the Fiscal Committee Meeting minutes of May 9, 2023 as presented. Motion carried unanimously.

DRAFT – JUNETEENTH HOLIDAY PROPOSAL

John Strong, Chief Diversity and Equity Office provided information regarding Juneteenth and asked for this proposal to be considered. He is asking board members to begin discussion on this holiday. President Murabito states it is a national day of celebration. We need to further discuss with unions, as more research is needed on this.

It was moved by Committee Chairperson Clark and seconded by Committee Vice Chairperson Virtuoso to move this proposal for discussion to the full board meeting next week. Motion carried unanimously.

PROPOSED 2023-2024 STUDENT GOVERNMENT ASSOC. PROGRAMMING BUDGET

Robert McKeown, Asst. Vice President of Student Services provided the student life budget. Vice President Pitman states if the fees would fall short, the fund balance would cover. Information on the changes from last year to this year were discussed; the fee will stay at \$10 per credit hour with a cap at 18 credit hours. It was moved by Committee Chairperson Clark and seconded by Trustee Haylett to accept the budget and approve the collection of the fee, and to bring this budget to the full board meeting next week. Motion carried unanimously.

PROPOSED 2023-2024 INTERCOLLEGIATE ATHLETIC BUDGET

Robert McKeown provided information and presented the intercollegiate athletic budget. It was moved by Committee Chairperson Clark and seconded by Trustee Haylett, Jr. to accept the proposed 2023-2024 Intercollegiate Athletic Budget as presented with a \$1 increase to \$11 per credit hour, and move to the full board meeting next week. Motion carried unanimously.

DRAFT – CHILD DEVELOPMENT CENTER DISCOUNT POLICY

Vice President Pitman discussed the draft policy as presented. It was moved by Committee Chairperson Clark and seconded by Trustee Haylett, Jr. to approve the draft policy as presented and move to the full board meeting next week. Motion carried unanimously.

CAPITAL REQUEST FOR NIAGARA COUNTY

Vice President Lynch presented the capital request as submitted. He and President Murabito will be meeting with Niagara County to discuss at that time. This will be for information only to the board.

Business and Finance Update

Vice President Lynch discussed his updates. He also discussed summer enrollment and goals. Fall 2023 is falling slightly behind.

Committee members thanked Wayne, Patrice and John for their hard work.

There were no other questions from the committee.

It was moved by Trustee Haylett, Jr. and seconded by Vice Chairperson Virtuoso to adjourn at 11:45 a.m.

Barbara Walck
Assistant to the President