

**NIAGARA COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
JUNE 21, 2022**

* * * * *

**A meeting of the Board of Trustees was held
on June 21, 2022 at 4:30 p.m.
in person, via ZOOM, and live streaming**

Board Members Present

Mr. Jason Cafarella, Chairperson
Mr. Kevin Clark, Financial Secretary
Ms. Bonnie Sloma, Secretary
Ms. Katherine Alexander
Mr. William Ross
Mr. Jerald Wolfgang
Mr. Maurice Jackson, Student Trustee

Board Members Present via ZOOM

Ms. Gina Virtuoso, Vice Chairperson
Ms. Sheila Smith

Administration Present

William J. Murabito, Ph.D., President
Ms. Deborah Brewer, Director of Foundation
Ms. Catherine Brown, Assistant Vice President of Human Resources
Ms. Barbara DeSimone, Director of Public Relations
Dr. Fabio Escobar, Assistant Vice President of Academic Affairs
Mr. Jesse Goldberg, Chief Information Officer
Mr. Wayne Lynch, Vice President of Administration
Mr. Robert McKeown, Assistant Vice President, Enrollment Services
Mr. Brian Michel, Assistant Vice President, Economic Development
Ms. Julia Pitman, Vice President, Student Services
Ms. Lydia Ulatowski, Vice President of Academic Affairs
Ms. Barbara Walck, Assistant to the President

Chairperson Cafarella called the meeting to order at 4:32p.m. and stated the meeting was being recorded and live streamed.

Chairperson Cafarella asked for a roll call of board members on zoom: Trustee Smith and Chairperson Virtuoso were present virtually.

Chairperson Cafarella asked Trustee Sloma to lead the assembly in the Pledge of Allegiance and a moment of silence for the men and women serving in the military.

PUBLIC COMMENTS

There were no Public Comments.

PRESENTATIONS

Chairperson Cafarella asked Athletic Director Amanda Haseley to introduce the athletic teams present:

Matt Oleski, Coach of the Men's / Women's Golf Team; he introduced McCarthy Lang and Zach Murray. They thanked the board for their support and expressed how they enjoyed the golf season.

Matt Clingersmith, Coach of the Men's Baseball team; he introduced Matthew Ferris, Andrew Fairbrother and Kyle Menaker. They appreciated the boards support and the opportunity to play for NCCC.

Nate Beutel, Coach of the Women's Softball team; he valued the improvement this year in the girls and was pleased with their overall standing.

Trustee Ross thanked Amanda Haseley for the hard work in getting the games played during the COVID pandemic.

Trustee Wolfgang discussed the conditions of the ball diamonds, and the improvement that is needed.

CONSENT AGENDA

Chairperson Cafarella asked if Board members wanted any item removed from the Consent Agenda. It was moved by Chairperson Cafarella and seconded by Trustee Alexander that the Board approve the minutes from the May 17, 2022 board meeting, minutes from the special board meeting of June 9, 2022, Statement of Revenues and Expenditures, and Grant Activities. Motion carried unanimously.

It was moved by Chairperson Cafarella and seconded by Trustee Clark that the Board approve the Budget Transfer as presented. Motion carried unanimously.

It was moved by Chairperson Cafarella and seconded by Trustee Clark that the Board approve the NCCC Veterans Memorial Rendering as presented. Motion carried unanimously.

INFORMATION ITEMS

Chairperson Cafarella asked Board members if there were any questions regarding the Information Items. The following items were received and filed: Grant Tracking Chart, Personnel Status Chart, Foundation Report, Facilities Update, and Prospective Request for Bids and Proposals.

CHAIRPERSON'S REPORT

Chairperson Cafarella stated that a slate of officers was presented at the May 17, 2022 board meeting, and asked board members to come forward with a different slate of officers; none were provided.

It was moved by Chairperson Cafarella and seconded by Trustee Ross that the 2022-2023 officers are as follows:

Chairperson - Jason Cafarella

Vice Chairperson – Gina Virtuoso

Secretary – Katherine Alexander

Financial Secretary – Kevin Clark

Motion carried unanimously. Congratulations to the newly appointed officers.

Chairperson Cafarella stated the Board Bylaw Committee meetings were held on May 23, June 6, and June 13. The next meeting will be on August 1 to review the changes that were discussed and made. He stated there have been good debates and conversations.

Chairperson Cafarella stated the Awards Committee meeting was held on June 6. A special board meeting was held on June 9 and the award nomination was approved. Public Relations sent the nomination package to NYCCT and he thanked the Public Relations department for their work. The Awards Committee will have guidelines and bylaws to follow going forward.

The NYCCT Conference is September 23-24 in Saratoga. Registration will open in July. Chairperson Cafarella encouraged trustees to attend. They are to contact Barb Walck if you are able to attend.

Today the following board members are being recognized for the work and dedication to this college: Financial Secretary Bonnie Sloma and Student Trustee Maurice Jackson. Vice Chairperson Gina Virtuoso provided words of thanks and appreciation for all she has done while serving for two consecutive terms.

Chairperson Cafarella thanked Student Trustee Maurice Jackson for his two years of service, the passion he has shown for NCCC and has been an asset to us on the board.

Chairperson Cafarella stated beginning July 1, our new board member will be David Haylett, Jr, and will be present at the August 16 board meeting. Our new Student Trustee Jacob Tipton, who is here today, will also start on August 16. We are happy to have these two individuals be on our board.

Chairperson Cafarella stated a hard copy of the new board meeting schedule for 2022-2023 has been provided for each member today.

PRESIDENT'S REPORT

Dr. Murabito discussed the following:

- On May 19, a group from campus met with Niagara Falls Memorial Medical Center to discuss future plans with recruitment, etc., to carve out future plans to assign more clinicals, and increase the size of future healthcare programs.
- On May 19, President Murabito met with Senator Robert Ortt to discuss the aviation project.
- On June 14, a meeting of the community committee took place for the Veterans Memorial, and it was passed. We will receive \$100,000 from the county.
- Congratulations to three members of our Public Relations Department who recognized last week at the annual State University of New York Council for University Advancement (SUNYCUAD) Conference in Ithaca. The SUNYCUAD Awards for Excellence program recognizes the talent of creative professionals throughout the SUNY system. Sara Harvey, Assistant Director of Public Relations and Event Management received a Judges' Citation for Excellence in Programs for the 2021 Graduate Celebration, Ryan Herman, Public Relations Assistant received a Judges' Citation for Excellence in Design for the Thunderwolf ESports Logo and Marlee McCabe, Public Relations Assistant received a Judges' Citation for Excellence in Photography for the Photo Series, *Masked and Moving Forward, NCCC Students Persevere Through the Pandemic*.
- Each board member was given a Presidential Partner pamphlet. Please review this information, this is part of the 60th anniversary and he encourages all board members to become a part of this group.
- There has been a realignment in the student services area. We need to promote our enrollment/recruitment program. Julia Pitman has led the SEM project, and Julia is taking over the day to day operations of enrollment, etc. effective July 1. Bob McKeown will oversee the student life area and continue to report to Julia.

STUDENT TRUSTEE REPORT

The Student Trustee Report was provided by Maurice Jackson. He thanked everyone for their support over the years. Vice Chairperson Virtuoso thanked him for his work and dedication.

FACULTY OBSERVER REPORT

There was no Faculty Observer Report.

COMMITTEE REPORTS

ACADEMIC/STUDENT LIFE COMMITTEE

Committee Chairperson Smith asked Vice President Pitman for her update on Code of Conduct. Vice President Pitman provided an overview of the pronouns associated with gender specific changes. It was moved by Committee Chairperson Smith and seconded by Trustee Alexander to approve the Code of Conduct as presented. Motion carried unanimously.

Committee Chairperson Smith asked Vice President Pitman to provide an update on the Student Activity Fee and Budget. It was moved by Committee Chairperson Smith and seconded by Trustee Wolfgang to approve the Athletic Fee as presented. Motion carried unanimously.

Committee Chairperson Smith asked Vice President Pitman to provide an update on the Athletic Budget. It was moved by Committee Chairperson Smith and seconded by Trustee Sloma to approve the budget as presented. Motion carried unanimously.

President Murabito discussed the cap of fees for some students who take more than 19 credit hours in a semester.

FISCAL COMMITTEE

Committee Chairperson Sloma asked Assistant Vice President Brown to discuss the Draft Telework Policy and Procedures; this will be brought to the Fiscal Committee in August.

Vice President Lynch revealed the Niagara County Law Enforcement Academy rendering of the new facility. Trustee Clark asked about a possibly naming right for the new facility.

Vice President Lynch provided the Business and Finance Update.

It was moved by Trustee Alexander and seconded by Trustee Clark that the Board go into Executive Session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss contract negotiations at 5:40 p.m. Motion carried unanimously.

It was moved by Trustee Clark and seconded by Student Trustee Jackson that the Board come out of Executive Session at 6:05 p.m. Motion carried unanimously.

OLD BUSINESS

Trustee Sloma thanked Vice Chairperson Virtuoso for her kind words, and that she learned so much from board members and the college staff.

Trustee Ross stated Trustee Clark was honored at the Niagara Falls Country Club for a swimming coaches award. Congratulations to him !

NEW BUSINESS

There was no New Business.

GOOD & WELFARE

Trustee Alexander enjoyed playing in the NCCC golf tournament yesterday; she met students and was impressed how smoothly it was run. Trustee Wolfgang agreed with her comments.

The next board meeting will be held on Tuesday, August 16, 2022 at 4:30 p.m. in the Robert Michael Sdao Memorial Board Room.

It was moved by Trustee Sloma and seconded by Student Trustee Jackson to adjourn at 6:08 p.m. Motion carried unanimously.

Bonnie Sloma
Secretary