

NIAGARA COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

SEPTEMBER 21, 2021

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**A meeting of the Board of Trustees was held
on September 21, 2021 at 4:30 p.m.
in person, via ZOOM, and live streaming**

Board Members Present

Mr. Kevin Clark, Financial Secretary
Ms. Katherine Alexander
Mr. William Ross
Mr. Jerald Wolfgang
Mr. Maurice Jackson, Student Trustee

Board Members Present via ZOOM

Mr. Jason Cafarella, Chairperson
Ms. Gina Virtuoso, Vice Chairperson

Board Members Excused

Ms. Bonnie Sloma, Secretary
Ms. Sheia Smith

Administration Present

William J. Murabito, Ph.D., President
Ms. Catherine Brown, Assistant Vice President of Human Resources
Ms. Barbara DeSimone, Director of Public Relations
Mr. John Eichner, Director of Business Services
Mr. Jesse Goldberg, Chief Information Officer
Mr. Wayne Lynch, Vice President of Administration
Mr. Robert McKeown, Assistant Vice President of Enrollment Management
Mr. Brian Michel, Assistant Vice President of Academic Affairs, Economic Development
Ms. Julia Pitman, Vice President of Student Services
Ms. Lydia Ulatowski, Vice President of Academic Affairs
Ms. Barbara Walck, Assistant to the President

Chairperson Cafarella called the meeting to order at 4:35p.m. and asked Trustee Clark to lead the assembly in the Pledge of Allegiance and a moment of silence for the men and women serving in the military.

Chairperson Cafarella stated that the meeting is being recorded and live streamed.

PUBLIC COMMENTS

There were no Public Comments.

PRESENTATION

Robert McKeown, Assistant Vice President of Enrollment Management, provided a PowerPoint presentation on enrollment. An Enrollment Flash report as of 9/8/21 handout was provided. He discussed the Enrollment Update, NFCI task force update, Upcoming Recruitment Initiatives, and Upcoming Marketing Campaigns.

CONSENT AGENDA

Chairperson Carafella asked if Board members wanted any item removed from the Consent Agenda. It was moved by Chairperson Cafarella and seconded by Trustee Wolfgang that the Board approve the minutes from the August 17, 2021 board meeting, Statement of Revenues and Expenditures, and Grant Activities. Motion carried unanimously.

It was moved by Chairperson Cafarella and seconded by Trustee Virtuoso that the Board approve the Board Resolution – Support for the Veterans Memorial as presented:

Support for the Veterans Memorial

WHEREAS, the Niagara County Community College Board of Trustees recognizes the importance of honoring those who defend our freedom; and

WHEREAS, relocating and expanding the existing Veterans Memorial on the Sanborn campus to the visible, grassy and tree lined area by the staff parking lot 3; and

WHEREAS, would ensure we never forgot the sacrifice of our Veterans; and

WHEREAS, bringing the community to the Sanborn campus for a sense of pride and appreciation; and

WHEREAS, the campus's commitment to maintain and preserve the Veterans Memorial.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Niagara County Community College support the relocation, expansion, and guarantee the maintenance and preservation of the Veterans Memorial on the Sanborn campus.

Signed:

Jason J. Cafarella
Board Chairperson
September 21, 2021
BOT 21-04

Motion carried unanimously.

It was moved by Chairperson Cafarella and seconded by Trustee Ross that the Board approve the Board Resolution – Job Description – Director of Educational Opportunity Program (EOP), as presented:

Job Description – Director of Educational Opportunity Program (EOP)

BE IT RESOLVED that the Board of Trustees of Niagara County Community College hereby approve the title of Director of Educational Opportunity program (EOP).

Signed this _____ day of _____, 2021

Jason J. Cafarella
Chairperson, Board of Trustees

BOT 21-05

Motion carried unanimously.

INFORMATION ITEMS

Chairperson Cafarella asked Board members if there were questions regarding the Information Items. The following items were received and filed: Grant Tracking Chart, Personnel Status Chart, Foundation Report, and Facilities Update.

CHAIRPERSON'S REPORT

Chairperson Cafarella discussed the NYCCT Conference to be held in Saratoga Springs on November 5 and 6. Please contact Barb Walck if you are interested in attending.

PRESIDENT'S REPORT

Dr. Murabito discussed the following:

- Dr. Murabito announced that NCCC has secured four years of continued funding for the Child Development Center childcare subsidies.
- The Niagara Falls Flight Academy is getting ready to work on a public announcement. We have been working with Joe Wolfson on this endeavor.
- Dr. Murabito recently attended a United Way Strategic Planning Committee meeting; continuing to look at ways to revitalize programs in the area.
- Several weeks ago, Dr. Murabito provided a greeting at the Niagara County Law Enforcement Academy graduation ceremony held in our theatre. Conrad Janik, NCCC Public Safety Officer, graduated from the academy and was awarded the highest academic degree. The Academy has started their next class. Lydia Ulatowski is working with them and our faculty in building our criminal justice program.
- The western NY presidents continue to meet every two weeks.
- The new student orientation was held in late August, also provided sessions for parents. Attendance was excellent and seemed to be quite successful.
- On September 3, Chancellor Malatras visited the Sanborn campus. SUNY Trustee Eunice Lewin also attended.
- Dr. Murabito was a judge in the Peach Festival Taste Off Contest.
- The All College meeting was held on Friday, September 10, with several board members in attendance. It was discussed by board members that they would assist with the student food pantry on campus by bringing canned goods or needed pantry items to monthly board meetings.
- Keuka College will be here on Friday, September 24 at 11:00 a.m. for an articulation agreement signing for a human services degree, followed by a luncheon. Trustees are invited, and if able to attend, please let Barb Walck know.
- Dr. Murabito and Barbara DeSimone met with Richard Greene of WLVL to discuss advertising, etc.
- On Friday, September 24, Dr. Murabito and Gretchen Mittelstaedt of Student Services, will be attending the United Way Awards and Breakfast Kickoff.
- Savor Restaurant is open for lunch and dinner on Monday, Wednesday, and Friday from September 3 – December 17.

STUDENT TRUSTEE REPORT

The Student Trustee Report was provided by Maurice Jackson.

FACULTY OBSERVER REPORT

A PowerPoint Presentation was provided by Dr. Julie Woodworth on Faculty Governance.

ACADEMIC/STUDENT LIFE COMMITTEE

Chairperson Smith was not available; Vice Chairperson Ross asked Lydia Ulatowski to discuss the Proposed 2022-2023 Academic Calendar. She stated that the Resolution pertaining to Indigenous Day has been tabled.

It was moved by Trustee Ross and seconded by Trustee Clark that the Board approve the Proposed Academic Calendar 2022 – 2023 as presented. Motion carried unanimously.

FISCAL COMMITTEE

Chairperson Sloma was not available. Vice Chairperson Virtuoso asked John Eichner to provide some background on the Draft Procurement / Purchasing Policy. This policy will be presented for motion next month.

Wayne Lynch, Vice President of Administration provided the business and finance update.

It was moved by Chairperson Cafarella and seconded by Trustee Clark that the Board go into Executive Session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss contract negotiations at 5:30 p.m. Motion carried unanimously.

It was moved by Student Trustee Jackson and seconded by Trustee Virtuoso that the Board come out of Executive Session at 6:35 p.m. Motion carried unanimously.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Student Trustee Jackson invited all board members to the fall festival at the Sanborn Campus to be held on Thursday and Friday of this week.

GOOD & WELFARE

There was no Good & Welfare.

The next board meeting will be held on Tuesday, October 19, 2021.

It was moved by Trustee Ross and seconded by Student Trustee Jackson to adjourn at 6:40 p.m. Motion carried unanimously.

Barbara Walck
Assistant to the President