

NIAGARA COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

DECEMBER 15, 2020

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**A meeting of the Board of Trustees was held
on December 15, 2020 at 4:30 p.m.
via ZOOM and live streaming**

Board Members Present via ZOOM

Ms. Gina Virtuoso, Chairperson
Mr. William Ross, Vice Chairperson
Ms. Bonnie Sloma, Secretary
Ms. Katherine Alexander
Mr. Kevin Clark
Ms. Sheila Smith
Mr. Jerald Wolfgang
Mr. Maurice Jackson, Student Trustee

Board Members Excused

Mr. Jason Cafarella, Financial Secretary

Administration Present via Zoom

William J. Murabito, Ph.D., President
Ms. Deborah Brewer, Director of the Foundation
Ms. Catherine Brown, Assistant Vice President of Human Resources
Ms. Alissa Cummings, Director of Career and Transitional Services
Ms. Barbara DeSimone, Director, Public Relations
Ms. Monica Lopoyda, Assistant to Vice President of Academic Affairs for Special Programs
Mr. Wayne Lynch, Interim Vice President of Administration
Mr. Robert McKeown, Assistant Vice President of Enrollment Management
Mr. Jesse Goldberg, Interim Chief Information Officer
Ms. Julia Pitman, Vice President of Student Services
Ms. Lydia Ulatowski, Interim Vice President of Academic Affairs
Mr. Bradley Wingert, Interim Assistant Vice President of Academic Affairs
Ms. Barbara Walck, Assistant to the President

Chairperson Virtuoso called the meeting to order at 4:37 p.m. and lead the assembly in the Pledge of Allegiance and a moment of silence in respect for the men and women who are serving our country.

PUBLIC COMMENTS

There were no public comments.

PRESENTATION

College Acceleration Program (CAP): Monica Lopoyda, Assistant to the Vice President of Academic Affairs for Special programs provided an update on CAP.

Campus Safety Advisory Committee: Alissa Cummings, Director of Career and Transitional Services provided an update on campus safety, wellness and quality of life issues brought to the committee.

CONSENT AGENDA

Chairperson Virtuoso asked if Board members wanted any item removed from the Consent Agenda. It was moved by Trustee Clark and seconded by Student Trustee Jackson that the Board approve the minutes from the November 17, 2020 board meeting, minutes from Executive Session of November 17,

2020, Statement of Revenues and Expenditures, and Grant Activities. Motion carried unanimously.

INFORMATION ITEMS

Chairperson Virtuoso asked Board members if there were questions regarding the Information Items. The following items were received and filed: Grant Tracking Chart, Personnel Status Chart, Foundation Report, Facilities Update, and Enrollment Update. Vice Chairperson Ross congratulated staff on the announcement of their retirements, and their years of service at the college.

CHAIRPERSON'S REPORT

There was no Chairperson's Report.

PRESIDENT'S REPORT

Dr. Murabito discussed the following:

- Wayne Lynch is working on the budget for next year, the COVID situation has had a dramatic impact on our budget, we need to take a hard look at the expense side.
- Dr. Murabito and staff members met with Covanta representative from Niagara Falls and discussed a recycling/training project, etc.; also discussed how this project could impact grants and workforce development.
- Meeting was held today with Institutional Research committee. A Campus Works group developed a consortium of five campuses, and NCCC needs to decide whether we move on with Campus Works, or hire an employee.
- Second Employee Town Hall meeting took place on November 19 via ZOOM. Various questions and topics were discussed.
- The consortium of presidents' meetings are still ongoing.
- On December 9, Stavatti representatives were on campus and held a meeting via ZOOM to reach out to various colleges in western New York to further discuss their project and their employee needs.
- NCCC students publish a newspaper called The Spirit, in which Dr. Murabito was interviewed; he is pleased with the quality of the newspaper, which has been upgraded, and the students seem to be enjoying their work.
- Yesterday, Niagara USA Chamber honored Lynn Oswald and her staff with the Impact Award, which is a prestigious award, and we are proud of her. Congratulations to SBDC Department.
- Dr. Murabito wishes everyone Happy Holidays.

STUDENT TRUSTEE REPORT

The Student Trustee Report was provided.

FACULTY OBSERVER REPORT

No report was provided.

ACADEMIC/STUDENT LIFE and FISCAL COMMITTEE

Wayne Lynch, Interim Vice President of Administration provided the financial update along with associated action updates.

It was moved by Trustee Ross and seconded by Student Trustee Jackson that the Board go into Executive Session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss contract process at 5:36 p.m. Motion carried unanimously.

It was moved by Trustee Alexander and seconded by Student Trustee Jackson that the Board come out of Executive Session at 6:10 p.m. Motion carried unanimously.

OLD BUSINESS

Trustee Wolfgang asked about the RFP for Accounting services to the Foundation.

NEW BUSINESS

Chairperson Virtuoso stated the next scheduled meeting will be January 19, 2021 starting at 4:30 p.m. She wishes everyone Happy Holidays.

GOOD & WELFARE

There was no good & welfare.

It was moved by Trustee Ross and seconded by Student Trustee Jackson to adjourn at 6:12 p.m. Motion carried unanimously.

Bonnie R. Sloma
Secretary