

NIAGARA COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

JUNE 30, 2020

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**A meeting of the Board of Trustees was held
on June 30, 2020 at 4:00
via teleconference and in person**

Board Members on the Call

Mr. William Ross, Chairperson
Mr. Jason Cafarella, Vice Chairperson
Ms. Gina Virtuoso, Financial Secretary
Ms. Bonnie Sloma, Secretary
Ms. Katherine Alexander
Mr. Kevin Clark
Ms. Sheila Smith
Mr. Jerald Wolfgang
Mr. Eric Lipps, Student Trustee

Administration Present

William J. Murabito, Ph.D., President
Ms. Patrice Elnicki, Interim Vice President of Finance and Information Technology
Mr. Wayne Lynch, Vice President of Operations
Mr. Bradley Wingert, Interim Assistant Vice President of Academic Affairs
Ms. Barbara Walck, Assistant to the President

Invited Guests

Dr. Julie Woodworth, Faculty Senate President

Chairperson Ross called the meeting to order at 4:30 p.m. and asked Trustee Lipps to lead the assembly in the Pledge of Allegiance and a moment of silence in respect for the men and women who are serving our country.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairperson Ross asked if Board members wanted any item removed from the Consent Agenda. It was moved by Trustee Clark and seconded by Trustee Alexander that the Board approve the minutes from the May 12, 2020 board meeting, along with the Statement of Revenues and Expenditures, and Grant Activities. Motion carried unanimously.

INFORMATION ITEMS

Chairperson Ross asked Board members if there were questions regarding the Information Items. It was moved by Trustee Virtuoso and seconded by Trustee Sloma that the Board approve the New Degree Program Proposal: English, AA, as presented. Motion carried unanimously. It was moved by Trustee Clark and seconded by Trustee Sloma that the Board approve the New Degree Program Proposal: Professional Piloting, AAS, as presented. Motion carried unanimously. The following items were received and filed: Grant Tracking Chart, Personnel Status Chart, Foundation Report, and Facilities Update.

CHAIRPERSON'S REPORT

Chairperson Ross stated this will be his last board meeting as Chairperson. He has appreciated all the support received and has been an honor to be part of the NCCC family.

PRESIDENT'S REPORT

Dr. Murabito discussed the following:

- The SUNY, Community College, and Western New York Presidents have had many weekly remote calls over the past several months, discussing health and safety being the utmost importance. SUNY will be reviewing the reopening plan. Vice President Lynch discussed the plans for summer and fall screening, and sanitizing, etc. which will be provided in our reopening plan to SUNY which will need to be certified by them. A closing plan also will need to be provided to SUNY.
- The process of safety and protective protocol in our labs was discussed.
- Hours has been spent on an action plan for classes this fall; board members need to become involved in a discussion of expectations.
- The plan is to move forward with fall sports. We will provide athletes with a safe environment.
- The CARES Act was discussed; two parts – first part deals with students, second part is funds for the institution. Scholarships will be a part of this also.
- The President and Vice President Lynch have been working with Empire State Development and the Rainbow Mall; expansion is being discussed. Possible expansion beyond the culinary, i.e, greenhouse tied in with culinary.
- Public Relations Department organized the Class of 2020 diploma distribution which was very successful. Administration and staff helped students obtain their diplomas using the campus shuttle and traveled to Lockport, Niagara Falls and North Tonawanda. Various students and families came to campus to have their diploma presented to them.
- Chancellor Johnson last day will be August 1; she will be working at Ohio State. We wish her well.
- NYCCT is holding a diversity, equity and inclusion webinar for a trustee perspective. Trustees are encouraged to participate and bring back information for further discussion.
- Special thanks to Chairperson Ross and the excellent job he has done as board chair.
- Vice President Lynch, and Assistant Vice President Brown discussed the plan for students, classes library use, and screening. Vice President Pitman discussed housing, i.e, reduced the number of beds, suites have been set aside for quarantine areas, recreated handbooks for social distancing, no visitors allowed, mask protocol, sanitizing, etc.

STUDENT TRUSTEE REPORT

No report was provided.

FACULTY OBSERVER REPORT

Faculty Senate President Julie Woodworth provided the Faculty Observer report.

ACADEMIC/STUDENT LIFE COMMITTEE

Assistant Vice President Brown discussed the Workplace Guidelines. It was moved by Trustee Smith and seconded by Trustee Sloma that the Board approve the Workplace Guidelines as presented. Motion carried unanimously.

Assistant Vice President Brown discussed the Employees to Vote Revised Policy. It was moved by Trustee Smith and seconded by Trustee Wolfgang that the Board approve the Revised Employees to Vote Policy as presented. Motion carried unanimously.

FISCAL COMMITTEE

Vice President of Student Services Julia Pitman, provided the Athletic budget. The Board accepted the budget as presented by Vice President Pitman.

Interim Vice President Elnicki discussed the 2019-2020 Budget Transfer. It was moved by Trustee Virtuoso and seconded by Trustee Clark to approve the Budget Transfer as presented. Motion carried unanimously.

Interim Vice President Elnicki discussed the 2020-2021 Budget. It was moved by Trustee Virtuoso and seconded by Trustee Sloma to approve the 2020-2021 Budget as presented. After lengthy discussion, it was decided that a roll call vote be taken whether or not the 2020-2021 Budget motion would pass:

Trustee Alexander – no
Trustee Cafarella – no
Trustee Clark – yes
Trustee Ross – yes
Trustee Sloma – yes
Trustee Smith – yes
Trustee Virtuoso – yes
Trustee Wolfgang – no
Student Trustee Lipps – absent

Chairperson Ross stated five yes votes, three no votes; the motion does not pass.

A roll call vote was taken to recall the motion:

Trustee Alexander – yes
Trustee Cafarella – yes
Trustee Clark – yes
Trustee Ross – yes
Trustee Sloma – yes
Trustee Smith – yes
Trustee Virtuoso – yes
Trustee Wolfgang – yes
Student Trustee Lipps – absent

Motion carried unanimously.

It was moved by Trustee Cafarella and seconded by Trustee Alexander to table the 2020-2021 Budget to a special meeting on July 14 at 4:30 p.m. A roll call vote was taken to table the 2020-2021 Budget:

Trustee Alexander – yes
Trustee Cafarella – yes
Trustee Clark – yes
Trustee Ross – yes
Trustee Sloma – yes
Trustee Smith – yes
Trustee Virtuoso – yes
Trustee Wolfgang – yes

Student Trustee Lipps – absent

Motion carried unanimously.

Trustee Sloma asked that President Murabito provide the board members with a budget update prior to the July 14 meeting.

Interim Vice President Elnicki discussed the 2020-2021 Tuition and Fee Schedule. It was moved by Trustee Virtuoso and seconded by Trustee Sloma to approve the 2020-2021 Tuition and Fee Schedule as presented. A roll call vote was taken to pass the 2020-2021 Tuition and Fee Schedule:

Trustee Alexander – yes

Trustee Cafarella – yes

Trustee Clark – yes

Trustee Ross – yes

Trustee Sloma – yes

Trustee Smith – yes

Trustee Virtuoso – yes

Trustee Wolfgang – yes

Student Trustee Lipps – absent

Motion carried unanimously.

OLD BUSINESS

Chairperson Ross thanked the board for his opportunity to serve as Chairperson.

Chairperson Ross asked if any trustee has a slate of officers to offer it now. There were none.

Chairperson Ross provided the slate of officers previously provided:

Chairperson: Gina Virtuoso

Vice Chairperson: William Ross

Secretary: Bonnie Sloma

Financial Secretary: Jason Cafarella

It was moved by Trustee Clark and seconded by Trustee Alexander to approve the slate of officers as presented. Motion carried unanimously.

NEW BUSINESS

There was no new business.

GOOD & WELFARE

There was no good & welfare.

It was moved by Trustee Sloma and seconded by Trustee Virtuoso to adjourn at 8:30 p.m. Motion carried unanimously.

Bonnie R. Sloma
Secretary