

Technology Replacement Plan

The Office of Information Technology (OIT) is responsible for budgeting for the replacement of computer related equipment. The replacement plan includes the following equipment: computers, laptops, printers that are in academic labs, desktop phones, and smart classroom technology equipment.

The plan calls for the replacement of computers and laptops, both Windows and Apple operating systems, every four years. OIT makes every effort to meet the scheduled four year cycle but due to the cost of particular replacement equipment this is not always possible. The implementation of additional labs on campus may also impact OIT's ability to meet the four year schedule. The replacement plan is automatic, OIT will open a helpdesk ticket to notify you when your equipment is scheduled to be replaced. If you would like to inquire when your equipment is scheduled to be replaced you can do so by contacting the Help Desk.

Printers and smart classroom technology equipment are to be replaced as needed.

The replacement plan is not to be used for additional equipment, only to replace existing equipment. If there is a need for additional equipment then the proper budget request must be submitted. Once the budget request is approved then the equipment will be added to the replacement cycle.