

**NIAGARA COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
SEPTEMBER 19, 2017**

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**A meeting of the Board of Trustees was held
on September 19, 2017 at 4:00 p.m.
in the Robert Michael Sdao Memorial Board Room
at Niagara County Community College**

Board Members Present

Mr. Vincent Ginestre, Chairperson
Mr. William Ross, Vice Chairperson
Ms. Gina Virtuoso, Financial Secretary
Ms. Sheila Smith, Secretary
Mr. Jason Cafarella
Mr. Bradley Rowles
Mr. Vincent Sandonato
Ms. Bonnie Sloma

Board Member Absent

Ms. Katelynn DeLac, Student Trustee

Administration Present

Dr. Luba Chliwniak, Officer in Charge
Ms. Deborah Brewer, Director of Foundation
Ms. Catherine Brown, Director of Human Resources
Dr. Mary Jane Feldman, Director of Planning and Resources
Mr. Dennis Michaels, Chief Information Officer
Ms. Vicki Orzetti, Assistant Director of Human Resources
Mr. Robert McKeown, Interim Director of Admissions
Ms. Julia Pitman, Vice President of Student Services
Ms. Diane Roth, Assistant Vice President of Academic Affairs
Mr. William Schickling, Vice President of Finance/Information Technology
Ms. Lydia Ulatowski, Assistant Vice President of Academic Affairs
Ms. Barbara Walck, Assistant to the President

Invited Guests Present

Ms. Cheryl Beyer, ESPA Union President
Mr. Joseph Colosi, Faculty Union President
Mr. Marc Pietrzykowski, Faculty Senate President

Chairperson Ginestre called the meeting to order at 4:00 p.m. and led the assembly in the Pledge of Allegiance and a moment of silence in respect for the men and women who are serving our country. Also a moment of silence in remembrance of Trustee James Ward who passed away on September 7, 2017.

PUBLIC COMMENTS

Public Comments were given by:
Ms. Rose Mary Warren
Professor Amanda Pollard

CONSENT AGENDA

Chairperson Ginestre asked if Board members wanted any item removed from the Consent Agenda. It was moved by Trustee Ross and seconded by Trustee Cafarella that the Board approve the Consent Agenda which included the Board Meeting Minutes of August 8, 2017, special Board Meeting Minutes of August 28, 2017, Statement of Revenues and Expenditures, and Grant Activities. Motion carried unanimously.

INFORMATION ITEMS

Chairperson Ginestre asked Board members if there were questions regarding the Information Items. The following items were received and filed: Grant Tracking Chart, Personnel Status Chart, Foundation Report, and Facilities Update.

Chairperson's Report

Chairperson Ginestre provided condolences to the family of Trustee James Ward who passed away on September 7, 2017. Trustee Ward held numerous positions, including Chairperson, while serving on this board, and was a past member of the Niagara County Legislature. Trustee Ward also worked for Senators Maziarz and Ort, was involved in area youth sports and several fields are being named after him. Trustee Ward will be missed by all.

Chairperson Ginestre states the new interim president has requested that the officer nominations be held until the October meeting.

Chairperson Ginestre discussed Interim President William Murabito. Dr. Murabito comes with a long history with SUNY and SUNY institutions. The board interviewed three candidates, and he seemed to bring to the table the things that our college needs at this time. Dr. Murabito will be on campus tomorrow from 1:30 to 2:30 p.m. in room E142 to introduce himself and provide a brief question and answer period. He will begin his official duties on Monday October 16.

Chairperson Ginestre conducted a walk through at the student housing complex in Sanborn. A brief review of the security and maintenance staff was looked at. He spoke to a member of the housing board and they are putting together a systemically refurbished or renewed overall plan. Systems are in place to operate the building properly. Alarms and camera systems need to be updated.

Officer in Charge Report

Dr. Chliwniak reported that:

- The Association of Governing Boards sent out guidelines for governing boards and institutional leaders entitled "Freedom of Speech on Campus"; Dr. Chliwniak provided copies for board members to review.
- An update on the Excelsior Scholarship; presently we have 162 students that have received scholarships.
- Official Notices have been received: The Joint Review Committee on Education on Radiologic Technology (JRCERT awarded continuing accreditation status to the NCCC Radiologic Technology program for a period of eight years. Special thanks to Cynthia Myers, Elaine Beaudoin and Diane Roth for achieving this goal. Also the Physical Therapist Assistant program has been granted accreditation for ten years. Special thanks to Deb Wyzykiewicz, Sue Wehling and Diane Roth for achieving this goal. Congratulations on these huge achievements !!
- The housing transportation schedule was distributed to board members. Vice President Pitman stated the schedule generally goes from 7:00 a.m. to 11:00 p.m. and runs on a constant loop. There are approximately 60-80 riders a day. We Care Transportation has been hired. In October, an additional stop may be added for shopping on Military Road in Niagara Falls. Student Housing is now at full capacity.

It was moved by Trustee Cafarella and seconded by Trustee Virtuoso to approve the Preferred Name Policy as presented. Motion carried unanimously.

Dr. Chliwniak introduced Julie Ann Woodworth as our first professor to be appointed by SUNY to the rank of Distinguished Teaching Professor. On behalf of the college, Ms. Woodworth was presented with a check and a thank you for everything she has done for the college. She will be accorded Emeritus status upon retirement, and will march first in all academic processions. Congratulations from the College Board and the college community.

STUDENT TRUSTEE REPORT

The report was distributed to each board member.

COMMITTEE REPORTS

Finance Committee

There was no report.

Governmental Affairs

Trustee Ross stated the Niagara County Legislators are working diligently on the next budget. Trustee Ross briefly discussed the new county appointment for our trustee, as this is open to any candidate.

Planning/Facilities

Trustee Sloma stated a Learning Commons update will be provided next month.

It was moved by Trustee Sloma and seconded by Trustee Virtuoso to approve the Body Camera Recording System as presented. Motion carried unanimously.

It was moved by Trustee Ross and seconded by Trustee Rowles that the Board go into Executive Session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss legal matters at 4:34 p.m. Motion carried unanimously.

It was moved by Trustee Cafarella and seconded by Trustee Sandonato that the Board come out of Executive Session at 5:30 p.m. Motion carried unanimously.

No action was taken.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

GOOD & WELFARE

There was no good and welfare.

It was moved by Trustee Sloma and seconded by Trustee Cafarella to adjourn at 5:35 p.m. Motion carried unanimously.

Sheila Smith
Secretary