

**NIAGARA COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**A Special Meeting**

of the Board of Trustees was held  
at 3:00 p.m. on July 8, 2015  
in the Robert Michael Sdao Memorial Board Room  
at Niagara County Community College

**Board Members Present**

Mr. James Ward, Chairperson  
Mr. Henry Wojtaszek, Vice Chairperson  
Mr. Bradley Rowles, Secretary  
Mr. Vincent Ginestre  
Mr. William Ross  
Ms. Bonnie Sloma  
Ms. Sheila Smith

**Board Members Excused**

Ms. Gina Virtuoso, Financial Secretary  
Mr. Kevin Schuler

**Administration Present**

Dr. James P. Klyczek, President  
Mr. Donald Armstrong, Interim Director of Human Resources  
Ms. Gina Beam, Director of Public Relations  
Ms. Deborah Brewer, Foundation Director  
Dr. Luba Chliwniak, Vice President of Academic Affairs  
Dr. Mary Jane Feldman, Director of Planning and Research  
Ms. Julia Pitman, Vice President of Student Services  
Ms. Paula Sandy, Vice President of Academic Auxiliary Services  
Mr. William Schickling, Vice President of Finance and Information Technology  
Ms. Lydia Ulatowski, Assistant Vice President of Academic Affairs  
Ms. Barbara Walck, Assistant to the President

**Invited Guests Present**

Ms. Deborah Beach, ESPA Union President  
Mr. Joseph Colosi, Faculty Union President

Chairperson Ward called the meeting to order at 3:08 p.m.

Chairperson Ward asked if Board members had any questions on the June 9, 2015 meeting

**minutes. It was moved by Trustee Ross and seconded by Trustee Rowles to approve the meeting minutes of June 9, 2015. Motion carried unanimously.**

**President Klyczek gave a brief overview of the Sole Source agenda item. It was moved by Trustee Rowles and seconded by Trustee Ross to approve Adobe as sole source provider for Adobe Creative Cloud software for use in the Arts, Media & Technology Department. Motion carried unanimously.**

**It was moved by Trustee Ginestre and seconded by Trustee Wojtaszek that the Board meet in executive session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss personnel matters and legal matters at 3:12 p.m. Motion carried unanimously.**

**It was moved by Trustee Wojtaszek and seconded by Trustee Rowles that the Board come out of executive session at 4:10 p.m. Motion carried unanimously.**

**It was moved by Trustee Ginestre and seconded by Trustee Rowles to award the A & E contract for the Learning Commons project to Foit Albert. Motion carried unanimously.**

**It was moved by Trustee Ross and seconded by Trustee Rowles to adjourn at 4:11 p.m. Motion carried unanimously.**

**Bradley W. Rowles  
Secretary**