

**NIAGARA COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
JUNE 19, 2018**

\* \* \* \* \*

**A meeting of the Board of Trustees was held  
on June 19, 2018 at 4:00 p.m.  
in the Robert Michael Sdao Memorial Board Room  
at Niagara County Community College**

**Board Members Present**

Mr. William Ross, Chairperson  
Ms. Gina Virtuoso, Vice Chairperson  
Ms. Bonnie Sloma, Secretary  
Mr. Bradley Rowles, Financial Secretary  
Mr. Vincent Ginestre  
Mr. Vincent Sandonato  
Mr. Jason Cafarella

**Board Members Absent**

Ms. Sheila Smith

**Administration Present**

William J. Murabito, Ph.D., Interim President  
Mr. Ross Annable, Interim Director of Campus Safety & Security  
Ms. Deborah Brewer, Director of Foundation  
Ms. Barbara DeSimone, Director of Public Relations  
Mr. John Eichner, Director of Business Services  
Ms. Sara Harvey, Assistant Director of Public Relations  
Mr. Robert McKeown, Assistant Vice President of Enrollment Management  
Mr. Brian Michel, Director of Grants  
Ms. Vicki Orzetti, Assistant Director of Human Resources  
Ms. Julia Pitman, Vice President of Student Services  
Ms. Lydia Ulatowski, Assistant Vice President of Academic Affairs  
Ms. Barbara Walck, Assistant to the President

**Invited Guests Present**

Ms. Cheryl Beyer, ESPA Union President

Chairperson Ross called the meeting to order at 4:08 p.m. and asked Trustee Rowles to lead the assembly in the Pledge of Allegiance and a moment of silence in respect for the men and women who are serving our country.

**PUBLIC COMMENTS**

There were no public comments.

## PRESENTATION

Chairperson Ross read the following Resolution:

### Board Resolution

#### Edward Pawenski

**WHEREAS**, as a founder of Niagara County Community College, and trustee for more than 52 years, Edward Pawenski demonstrated a true passion for creating educational opportunities for Niagara County and the region. From 1960 until 2012, Edward Pawenski dutifully served on the Board of Trustees, and dedicated himself to the establishment and advancement of the college, a benevolent advocate for providing a learning environment responsive to the emerging needs of students and the community; and

**WHEREAS**, as a member of the NCCC Board of Trustees, Edward Pawenski led as chairman for 19 of his 52 years on the board, the longest serving trustee in New York State, and recipient of the Special Achievement Award from the Association of Community College Trustees in 1987, the highest award a trustee can receive in the SUNY system, and one of only two recipients of the ACCT Founders' Award to those that were responsible for founding community colleges in New York State; and

**WHEREAS**, Edward Pawenski and his wife Frances have left a lasting legacy with NCCC, as donors and sponsors of an annual scholarship provided to a student within a Nursing or Allied Health program, promoting a high standard of achievement, volunteerism, community service, and involvement at NCCC, and encouraging another generation of students to uphold values of excellence and enduring commitment to the mission of Niagara County Community College; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustees of Niagara County Community College recognizes Edward Pawenski for his exemplary service and contributions to the College, its students, and the community; and

**BE IT FURTHER RESOLVED**, in recognition of his longstanding commitment and outstanding service to Niagara County Community College and the Western New York community, the Board of Trustees hereby approves this resolution and awards this plaque to Richard Andres, to honor a true advocate of NCCC, ***Edward J. Pawenski***.

Signed:

---

William L. Ross  
Board Chairperson  
June 19, 2018

BOT 18-17

It was moved by Trustee Sloma and seconded by Trustee Sandonato that the Board approve the Resolution-Edward Pawenski, as presented. Motion carried unanimously.

Former Trustee Richard Andres spoke on behalf of his family who attended and thanked the NCCC Board and Chairperson Ross for the special recognition of his grandfather, Edward Pawenski.

## **CONSENT AGENDA**

Chairperson Ross asked if Board members wanted any item removed from the Consent Agenda. It was moved by Trustee Ginestre and seconded by Trustee Sandonato that the Board approve the minutes from the May 29, 2018, Statement of Revenues and Expenditures, and Grant Activities. Motion carried unanimously.

## **INFORMATION ITEMS**

Chairperson Ross asked Board members if there were questions regarding the Information Items. President Murabito stated the Peace Officer policy has been approved, and he briefly discussed the Peace Officer regulations, and Ross Annable, Interim Director of Campus Safety & Security provided more details of the regulations. Trustee Ginestre asked about the progress of the Learning Commons, and President Murabito stated it would be operational for the fall semester. The following items were received and filed: Grant Tracking Chart, Personnel Status Chart, Foundation Report, Facilities Update, and Peace officer Regulations: 1) Vehicles and Use, 2) Peace Officer Taser, 3) Use of Non-Lethal Weapons, 4) Glock 21 Firearm, 5) Use of Deadly Force Peace Officer Involved Deadly Force Encounter, 6) Use of Physical Force Peace Officer.

## **CHAIRPERSON'S REPORT**

Chairperson Ross discussed the college news articles that are provided to the board on a monthly basis via email. Trustee Ginestre stated the articles relating directly about the college are of interest. He also suggested the board provide a small article in the college newspaper, The Spirit, with brief updates from their meetings.

Slate of Officers was discussed. The slate provided at the May board meeting is no longer valid, as Trustee Rowles will be resigning after tonight's meeting. This resignation will leave the Financial Secretary position open. The slate proposed was Chairperson William Ross as Chairperson, Vice Chairperson Gina Virtuoso as Vice Chairperson, and Secretary Bonnie Sloma as Secretary. Vice Chairperson Virtuoso asked if any of the other Trustees present would accept the Financial Secretary position; after some discussion, Trustee Sandonato accepted the role of Financial Secretary. This will be the slate for 2018-2019; Chairperson William Ross, Vice Chairperson Gina Virtuoso, Secretary Bonnie Sloma, Financial Secretary Vincent Sandonato. It was moved by Trustee Virtuoso and seconded by Trustee Cafarella to approve the slate as presented for 2018-2019. Motion carried unanimously.

The NYCCT conference will be held in Saratoga Springs on September 20-22, 2018. Chairperson Ross encouraged board members to attend. Certo Brothers has been nominated for the NYCCT Edward J. Pawenski Business Industry Partnership Award. Chairperson Ross read the Resolution:

**BOARD RESOLUTION**  
NYCCT Board of Trustees Award Nomination

WHEREAS the Niagara County Community College Board of Trustees wishes to honor an outstanding community business at the 54<sup>th</sup> Annual NYCCT Conference in Saratoga Springs on September 20-22, 2018, and WHEREAS the NCCC Board of Trustees approves the nomination of Certo Brothers for New York Community College Trustees “Edward J. Pawenski Business/Industry Partnership Award”; and THEREFORE be it resolved that the Niagara County Community College Board of Trustees approve this nomination effective June 19, 2018.

---

William L. Ross  
Board Chairperson  
June 19, 2018  
BOT 18-11

It was moved by Trustee Virtuoso and seconded by Trustee Ginestre to approve the Resolution-NYCCT Board of Trustees Award Nomination as read. Motion carried unanimously.

**INTERIM PRESIDENT'S REPORT**

Dr. Murabito discussed the following:

- Received a note from Chancellor Johnson regarding her visit on June 5. She met with campus leaders, faculty, students, and was impressed with the Learning Commons. She visited labs and enjoyed the discussion of a STEM Project. President Murabito discussed fund raising, program development and upcoming meetings with the country regarding shared opportunities.
- An Updated Action Plan was provided with a PowerPoint presentation.

**STUDENT TRUSTEE REPORT**

There was no Student Trustee report.

**FACULTY OBSERVER REPORT**

There was no Faculty Observer report.

**COMMITTEE REPORTS**

**Fiscal Committee**

It was moved by Trustee Ginestre and seconded by Trustee Sloma to approve the Fiscal Committee meeting minutes of May 15, 2018. Motion carried unanimously.

It was moved by Trustee Ginestre and seconded by Trustee Cafarella to approve the By-Law Revisions as presented. Motion carried unanimously.

The Chief of Campus Public Safety/Peace Officer Job Description was read:

BOARD RESOLUTION

Job Description – Chief of Campus Public Safety/Peace Officer

BE IT RESOLVED that the Board of Trustees of Niagara County Community College hereby approve the title of Chief of Campus Public Safety/Peace Officer.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2018

---

William L. Ross  
Chairperson, Board of Trustees  
BOT 18-18

It was moved by Trustee Cafarella and seconded by Trustee Ginestre to approve the Resolution as read. Motion carried unanimously.

The Assistant Chief of Campus Public Safety/Peace Officer Job Description was read:

BOARD RESOLUTION

Job Description – Assistant Chief of Campus Public Safety/Peace Officer

BE IT RESOLVED that the Board of Trustees of Niagara County Community College hereby approve the title of Assistant Chief of Campus Public Safety/Peace Officer.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2018

---

William L. Ross  
Chairperson, Board of Trustees  
BOT 18-19

It was moved by Trustee Sandonato and seconded by Trustee Sloma to approve the Resolution as read. Motion carried unanimously.

The Adjunct Association Contract Negotiations Resolution was read:

BOARD RESOLUTION

Adjunct Association Contract Negotiations

Background: Niagara County Community College in good faith have negotiated a five-year collective bargaining agreement ('Agreement') with the Niagara County Community College Adjuncts Association, NYSUT/AFT, AFL-CIO concerning wages, terms, and other conditions of employment for the term of September 1, 2015, through August 31, 2020.

At the meeting of the Board of Trustees of Niagara County Community College on June 19, 2018 the following resolution was proposed and approved by the board:

**WHEREAS**, Niagara County Community College and Niagara County Community College Adjuncts Association, NYSUT/AFT, AFL-CIO reached a settlement agreement on April 25, 2018 outlining the negotiated changes as attached.

**WHEREAS**, the Agreement has been lawful and properly ratified by the membership of the Niagara County Community College Adjuncts Association, NYSUT/AFT, AFL-CIO on June 8, 2018.

**WHEREAS**, Niagara County Community College and Niagara County Community College Adjuncts Association, NYSUT/AFT, AFL-CIO finds that the best interests for both parties are served by executing the aforesaid amendment.

**THEREFORE**, be it resolved that the Board of Trustees approve the ratification of the union contract between Niagara County Community College and the Niagara County Community College Adjuncts Association, NYSUT/AFT, AFL-CIO effective June 19, 2018.

Signed:

---

William L. Ross  
Board Chairperson  
June 19, 2018

BOT 18-16

It was moved by Trustee Sandonato and seconded by Trustee Cafarella to approve the Resolution as read. Motion carried unanimously.

The Administrator's Annual Salary Increase Resolution was read:

**BOARD RESOLUTION**  
Administrator's Annual Salary Increase

Background: In order to remain competitive in salaries of college administrators who are no longer are eligible to receive the adjustment on the salary cost share schedule, the college is proposing an 1.8% annual increase for the fiscal year 2018-2019 which affects (11) administrators.

At the meeting of the Board of Trustees of Niagara County Community College on June 19, 2018, the following resolution was proposed and approved by the board:

WHEREAS the Board of Trustees recognizes that the 1.8% increase for (11) administrators will be effective as of September 1, 2018.

WHEREAS the Board of Trustees recognizes that any administrator at the max salary on the current administrative salary structure will not be entitled to an increase in salary.

THEREFORE be it resolved that the Board of Trustees of Niagara County Community College approves a 1.8% increase to the base salaries of eligible administrative employees effective September 1, 2018.

Signed:

---

William L. Ross  
Board Chairperson  
June 19, 2018  
BOT 18-15

It was moved by Trustee Ginestre and seconded by Trustee Virtuoso to approve the Resolution as read. Motion carried unanimously.

The Addendum to Extension of Tuition Benefit for Students from Puerto Rico and the US Virgin Islands Displaced by Hurricanes Maria and Irma Resolution was read:

#### BOARD RESOLUTION

##### Addendum to Extension of Tuition Benefit for Students from Puerto Rico and the U.S. Virgin Islands Displaced by Hurricanes Maria and Irma

An addendum to the resolution dated October 17, 2017 authorizing the extension of resident tuition rates first provided in the 2017-2018 academic year, to the 2018-2019 academic year for Niagara County Community College students from Puerto Rico and the U.S. Virgin islands who have been displaced by Hurricanes Maria and Irma.

THEREFORE be it resolved that Niagara County Community College thus amends its guidelines governing residency for tuition purposes to make Niagara County Community College students from Puerto Rico and the U.S. Virgin Islands who have been displaced by either Hurricane Maria or Irma eligible for resident tuition rates for the 2018-2019 academic year.

Signed:

---

William L. Ross  
Board Chairperson  
June 19, 2018

BOT 18-20

It was moved by Trustee Rowles and seconded by Trustee Ginestre to approve the Resolution as read. Motion carried unanimously.

It was moved by Trustee Cafarella and seconded by Trustee Ginestre to approve the Child Development Center Fee Schedule increase as presented. Motion carried unanimously.

#### **OLD BUSINESS**

There was no old business.

#### **NEW BUSINESS**

The next board meeting will be held on August 21, 2018.

It was moved by Trustee Cafarella and seconded by Trustee Sloma that the Board go into Executive Session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss negotiations and personnel at 5:30 p.m. Motion carried unanimously.

It was moved by Trustee Sandonato and seconded by Trustee Ginestre that the Board come out of Executive Session at 5:45 p.m. Motion carried unanimously.

#### **GOOD & WELFARE**

There was no good and welfare.

It was moved by Trustee Rowles and seconded by Trustee Ginestre to adjourn at 5:45 p.m. Motion carried unanimously.

Bonnie Sloma  
Secretary