

**NIAGARA COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
DECEMBER 11, 2018**

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**A meeting of the Board of Trustees was held
on December 11, 2018 at 4:30 p.m.
in the Robert Michael Sdao Memorial Board Room
at Niagara County Community College**

Board Members Present

Mr. William Ross, Chairperson
Ms. Gina Virtuoso, Vice Chairperson
Ms. Bonnie Sloma, Secretary
Mr. Vincent Sandonato, Financial Secretary
Mr. Kevin Clark
Ms. Sheila Smith
Mr. Jerald Wolfgang

Board Members Absent

Mr. Jason Cafarella

Administration Present

William J. Murabito, Ph.D., Interim President
Mr. Jonathan Bellomo, Assistant Director of Human Resources
Ms. Catherine Brown, Director of Human Resources
Ms. Barbara DeSimone, Director of Public Relations
Mr. John Eichner, Interim Vice President of Finance and Information Technology
Ms. Erika Grande, Assistant Director of Human Resources
Mr. Wayne Lynch, Interim Vice President of Operations
Mr. Robert McKeown, Assistant Vice President of Enrollment Management
Mr. Brian Michel, Director of Grants
Ms. Julia Pitman, Vice President of Student Services
Ms. Lydia Ulatowski, Interim Vice President of Academic Affairs
Ms. Barbara Walck, Assistant to the President
Mr. Bradley Wingert, Interim Assistant Vice President of Academic Affairs

Invited Guests Present

Mr. Joseph Colosi, Faculty Union President
Mr. Marc Pietrzykowski, Faculty Senate President

Chairperson Ross called the meeting to order at 4:30 p.m. and asked Trustee Sandonato to lead the assembly in the Pledge of Allegiance and a moment of silence in respect for the men and women who are serving our country.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairperson Ross asked if Board members wanted any item removed from the Consent Agenda. It was moved by Trustee Wolfgang and seconded by Trustee Clark that the Board approve the minutes from the November 20, 2018 board meeting, and Statement of Revenues and Expenditures. Motion carried unanimously.

INFORMATION ITEMS

Chairperson Ross asked Board members if there were questions regarding the Information Items. There were no questions. The following items were received and filed: Grant Tracking Chart, Personnel Status Chart, Foundation Report, and Facilities Update.

CHAIRPERSON'S REPORT

President Murabito introduced Wayne Lynch, and his start date was November 29. In addition, Jonathan Bellomo is the Assistant Director of Human Resources and his start date was December 4. Congratulations to both of these new employees.

Chairperson Ross confirmed that ACCT would be the search firm assisting us in the search of our 7th President.

Chairperson Ross stated that Kevin Clark would be our new College Association representative.

Jerry Wolfgang will be the ACCT representative.

Gina Virtuoso and Sheila Smith will be the NYCCT representatives.

Chairperson Ross is looking for a trustee to be a liaison on the Athletics Committee.

Tech Wars will be held on January 8, and everyone is invited to attend.

PRESIDENT'S REPORT

Dr. Murabito discussed the following:

- At the end of November, Dr. Murabito attended the Presidents' meeting hosted by Chancellor Johnson, which was held in Syracuse.
- We continue to have ongoing STEM meetings, last week Wendel Engineering toured the labs with Dr. Lindsay Rose.
- The annual Holiday Boards' dinner/meeting was held last week and thank you to all who attended. It was an enjoyable evening.
- Dr. Stephen Kim, hired as Director of Institutional Research (IR) resigned yesterday, As we move forward, Dennis Michaels and the Office of Information Technology will manage the day-to-day activities of the IR office. Dr. Mary Jane Feldman has agreed to help with special projects as needed, as well as to assist in managing and analyzing data throughout campus.
- Last week, Lydia Ulatowski, Mark Mistriner and Dr. Murabito visited Niacet in Niagara Falls, as this company is interested in using the culinary institute as a "test kitchen" for their products.
- Last week we had a brief ceremony in our board room to acknowledge one of our nursing students who assisted in saving the life of one of our dining services employees. The Niagara County Sheriff on duty also assisted. We are thankful that the right people were in the right place.
- NCCC along with Niagara University signed an MOU (Memorandum of Understanding) in a partnership with various areas. Several of our trustees attended this collaboration between two colleges.

- The Discovery Channell will be interviewing Dr. Murabito to showcase our college. He will be discussing the college and highlighting three items; the nursing program, culinary program and the new collaboration between NCCC and NU.
- The Gingerbread Wonderland continues to be open on Friday evenings, Saturdays and Sundays. The final day of operation will be on December 22.
- Everyone received an invitation to Tech Wars which will be held here on campus on Tuesday January 8.
- The All College Meeting will be held on Thursday January 10 in the second floor cafeteria; a breakfast will be available at 8:00 a.m.
- Thank you to all the board members for completing the on-line presidential survey. President Sullivan from Alfred State College will be here today after the board meeting to facilitate the board mini-retreat.

STUDENT TRUSTEE REPORT

Chairperson Ross stated that our Student Trustee Austin Sauer has resigned from this position. His report is included in your materials.

FACULTY OBSERVER REPORT

Faculty Senate President Marc Pietrzykowski provided his report.

COMMITTEE REPORTS

Fiscal Committee

It was moved by Trustee Sandonato and seconded by Trustee Virtuoso that the Board approve the Fiscal Committee Meeting Minutes of November 20, 2018. Motion carried unanimously.

Academic/Student Life Committee

It was moved by Trustee Wolfgang and seconded by Trustee Clark to approve the Board Bylaws as presented. Motion carried unanimously.

It was moved by Trustee Sloma and seconded by Trustee Virtuoso that the Board go into Executive Session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss negotiations at 4:45 p.m. Motion carried unanimously.

It was moved by Trustee Wolfgang and seconded by Trustee Clark that the Board come out of Executive Session at 5:30 p.m. Motion carried unanimously.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

GOOD & WELFARE

There was no Good & Welfare.

It was moved by Trustee Sandonato and seconded by Trustee Virtuoso to adjourn at 5:35 p.m. Motion carried unanimously.

Bonnie Sloma
Secretary