

NIAGARA COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
ACADEMIC/STUDENT LIFE AND FISCAL COMMITTEE MEETING  
March 19, 2019

**4:00 p.m.**

**ACADEMIC/STUDENT LIFE COMMITTEE** (Trustee Smith, Chair)

**Location: Robert Michael Sdao Memorial Board Room**

---

**AGENDA**

- Academic/Student Life and Fiscal Committee Meeting Minutes of February 26, 2019
- Sabbatical Request

Members:

Sheila Smith, Chair  
Jerald Wolfgang, Vice Chair  
Kevin Clark  
Bonnie Sloma  
William Ross, Ex. Officio

**FISCAL COMMITTEE** (Trustee Sandonato, Chair)

Location: Robert Michael Sdao Memorial Board Room

**AGENDA**

- Summer Work Schedule

Members:

Vincent Sandonato, Chair  
Jason Cafarella, Vice Chair  
Gina Virtuoso  
William Ross, Ex. Officio

**The Academic/Student Life Committee and the Fiscal Committee  
meeting of the Board of Trustees was held  
on February 26, 2019 at 4:00 p.m.  
in the Robert Michael Sdao Memorial Board Room  
at Niagara County Community College**

**Board Members Present**

Mr. Jerald Wolfgang, Vice Chairperson  
Mr. Kevin Clark  
Ms. Bonnie Sloma  
Mr. William Ross  
Ms. Gina Virtuoso

**Administration Present**

William J. Murabito, Ph.D., Interim President  
Ms. Catherine Brown, Director of Human Resources  
Ms. Deborah Brewer, Director of Foundation  
Mr. John Eichner, Interim Vice President of Finance and Information Technology  
Ms. Patrice Elnicki, Director of Financial Accounting and Reporting  
Mr. Wayne Lynch, Interim Vice President of Operations  
Mr. Dennis Michaels, Chief Information Officer  
Ms. Julia Pitman, Vice President of Student Services  
Mr. James Trimboli, Director of Financial Aid  
Ms. Lydia Ulatowski, Interim Vice President of Academic Affairs  
Ms. Barbara Walck, Assistant to the President

**ACADEMIC/STUDENT LIFE COMMITTEE**

In the absence of Chairperson Smith, Vice Chairperson Wolfgang called the meeting to order at 4:10 p.m.

**Romantic/Consensual Relationship Policy**

The Romantic/Consensual Relationship Policy was discussed and updates were provided by the Director of Human Resources Catherine Brown. It was moved by Trustee Wolfgang and seconded by Trustee Sloma to forward to the full board for approval.

**2020-2021 Academic Calendar**

The 2020-2021 Academic Calendar was discussed; stating that spring break will be the ninth week of the spring semester, midway through the semester, It was moved by Trustee Clark and seconded by Trustee Virtuoso to forward to the full board for approval.

**Emeritus Update**

The list of Emeritus was reviewed. It was moved by Trustee Virtuoso and seconded by Trustee Sloma to forward to the full board for approval.

## **FISCAL COMMITTEE**

In the absence of Chairperson Sandonato and Vice Chairperson Cafarella, Trustee Virtuoso chaired the meeting.

### **FY 2018-2019 Financial Projection**

John Eichner, Interim Vice President of Finance and Information Technology provide a PowerPoint presentation.

### **Job Description: Coordinator of Institutional Research Data**

### **Job Description: Coordinator of Institutional Effectiveness**

James Trimboli, Director of Finance provided a presentation on the two job descriptions. It was moved by Trustee Ross and seconded by Trustee Sloma to forward to the full board for approval.

Committees meeting adjourned at 4:50 p.m.