

**A Special Meeting of the Board of Trustees was held  
at 4:30 p.m. on February 12, 2018  
in the Robert Michael Sdao Memorial Board Room  
at Niagara County Community College**

**Board Members Present**

Mr. William Ross, Chairperson  
Ms. Gina Virtuoso, Vice Chairperson (via video conference)  
Ms. Bonnie Sloma, Secretary  
Mr. Richard Andres  
Mr. Jason Cafarella  
Mr. Vincent Ginestre  
Mr. Vincent Sandonato  
Ms. Sheila Smith, Secretary

**Board Members Excused**

Mr. Bradley Rowles, Financial Secretary

**Administration Present**

Dr. William Murabito, Interim President  
Ms. Barbara DeSimone, Director of Public Relations  
Mr. Dennis Michaels, Chief Information Officer  
Ms. Julia Pitman, Vice President of Student Services  
Ms. Barbara Walck, Assistant to the President

Chairperson Ross called the meeting to order at 4:32 p.m. and asked Trustee Andres to lead the assembly in the Pledge of Allegiance and a moment of silence in respect for the men and women who are serving our country.

Updates from Dr. Murabito:

- Board Bylaws – draft was provided for their review.
- Monitoring Report to the Middle States Commission on Higher Education – draft was provided for their review and possible action on February 20.
- New business cards were provided to board members.
- Board Resolution Committee Structure – draft was provided for their review and action on February 20. To collapse the four standing committees into two committees to be known as the Fiscal Committee and the Academic/Student Life Committee.
- Draft Agenda for the February 20 Board Meeting was provided.

It was moved by Trustee Cafarella and seconded by Trustee Rowles that the Board meet in executive session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss litigation. Motion carried unanimously.

It was moved by Trustee Cafarella and seconded by Trustee Sandonato that the Board come out of executive session at 5:20 p.m. Motion carried unanimously.

It was moved by Trustee Ginestre and seconded by Trustee Sandonato to adjourn at 5:20 p.m. Motion carried unanimously.

Bonnie Sloma  
Secretary