

NIAGARA COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

FEBRUARY 18, 2020

* * * * *

**A meeting of the Board of Trustees was held
on February 18, 2020 at 4:30 p.m.
in the Robert Michael Sdao Memorial Board Room
at Niagara County Community College**

Board Members Present

Mr. William Ross, Chairperson
Mr. Jason Cafarella, Vice Chairperson
Ms. Gina Virtuoso, Financial Secretary
Ms. Bonnie Sloma, Secretary (ZOOM Video)
Ms. Katherine Alexander
Mr. Kevin Clark
Ms. Sheila Smith
Mr. Jerald Wolfgang
Mr. Eric Lipps, Student Trustee

Administration Present

William J. Murabito, Ph.D., President
Ms. Deborah Brewer, Director of Foundation
Ms. Catherine Brown, Assistant Vice President of Human Resources
Ms. Barbara DeSimone, Director of Public Relations
Mr. John Eichner, Director, Business Services
Ms. Patrice Elnicki, Interim Vice President of Finance and Information Technology
Mr. Wayne Lynch, Vice President of Operations
Mr. Robert McKeown, Assistant Vice President of Enrollment Management
Mr. Dennis Michaels, Assistant Vice President of Information Technology
Ms. Julia Pitman, Vice President of Student Services
Ms. Lydia Ulatowski, Interim Vice President of Academic Affairs
Ms. Barbara Walck, Assistant to the President
Mr. Bradley Wingert, Interim Assistant Vice President of Academic Affairs

Invited Guests Present

Mr. Robert McCarthy, ESPA Union President
Dr. Matthew Clarcq, Faculty Senate Vice President

On February 18, the Board of Trustees gathered before the regular monthly meeting to review the revised second draft of the new 2019-2022 strategic plan *titled 60 years Strong: NCCC Reimagined*. Bob Morris, the chair of the Strategic Planning Committee, emphasized that the Board would be voting on all pieces of the draft, not just the goals and objectives of the proposed plan itself. The mission, the core values, and the institutional learning outcomes that preface the plan have all been revised. The vision statement may be reaffirmed or revised as the Board wishes. After looking at the revisions that the President, the Executive Council, and the Academic Council made to the first draft (as shown in red in the Board's copy), the Board members asked individual questions about various objectives. In the operational version of the plan, the "Assigned Responsibility" column has been completed so that each objective has someone or some group designated to implement the objective. President Murabito and Chairperson Ross asked that Board members be prepared to vote on the entire document at the March 10 meeting.

Chairperson Ross called the meeting to order at 4:30 p.m. and asked Trustee Virtuoso to lead the assembly in the Pledge of Allegiance and a moment of silence in respect for the men and women who are serving our country.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairperson Ross asked if Board members wanted any item removed from the Consent Agenda. It was moved by Trustee Clark and seconded by Trustee Smith that the Board approve the minutes from the January 14, 2020 board meeting, along with the Statement of Revenues and Expenditures, and Grant Activities. Motion carried unanimously.

INFORMATION ITEMS

Chairperson Ross asked Board members if there were questions regarding the Information Items. Vice President of Operations, Wayne Lynch, provided a brief update regarding projects. He also discussed the five-year plan that was provided with their materials. The following items were received and filed: Grant Tracking Chart, Personnel Status Chart, Foundation Report, and Facilities Update.

CHAIRPERSON'S REPORT

Chairperson Ross congratulated Trustee Kevin Clark for being honored for his many years of volunteer service coaching at the YMCA. A plaque was presented to him from the former YMCA Director. Trustee Clark will also retire after many years as swim coach at Lockport High School.

Currently our sports teams are doing very well this year. Saturday our men's and women's basketball teams will be playing at home against ECC.

PRESIDENT'S REPORT

Dr. Murabito discussed the following:

- Congratulations to Trustee Clark. Dr. Murabito passed around a newspaper article outlining his achievements.
- Congratulations to Student Trustee Eric Lipps and his wife on the birth of their baby boy.
- The Recognition Ceremony and the All College Meeting was held on Wednesday, January 16. Breakfast was provided at 8:00 a.m. in the second-floor cafeteria. Thank you to Trustees Virtuoso and Ross who were in attendance.
- Several meetings have been held with construction trade groups; as we are looking to create new programs.
- On January 18, Dr. Murabito and his wife attended the Niagara Falls Memorial Medical Center Premier event.
- On January 21, Dr. Murabito attended the 2020 Prospectus Premiere, Mary Wilson was the keynote speaker.
- On January 23, Dr. Murabito attended the State of the University Address given by Chancellor Johnson. A NYCCAP meeting with community college presidents followed in the afternoon.
- On January 28, Dr. Murabito had a meeting with the new President and CEO of Mount St. Mary's Hospital, CJ Urlaub.
- Vice President Julia Pitman and Dr. Murabito met with Merani Hotel and the Doubletree Hotel regarding housing needs.

- On February 3, Dr. Murabito attended a NYSUT luncheon in Albany, along with the SUNY Chancellor and community college presidents; advocacy program was discussed along with state funding.

- On March 6, we will be hosting the Chief School Officers meeting on our campus with BOCES Superintendent Dr. Clark Godshall. A tour will be provided followed by their meeting.
- Dr. Murabito has accepted the position on the United Way of Greater Niagara's Strategic Planning Committee.
- A February through May 2020 calendar was distributed with upcoming meetings and events listed for board members.
- NFCI will be hosting an event on February 27 at Savor for Savor Club Members. The students will be showcasing the new spring menu items.
- A Leadership Luncheon will be held on March 12 at NFCI at noon. SUNY and college advocacy initiatives will be highlighted as well as developments at NCCC. An email invitation will be sent.

STUDENT TRUSTEE REPORT

Student Trustee Eric Lipps provided updates.

FACULTY OBSERVER REPORT

In the absence of Faculty Senate President Julie Woodworth, Faculty Senate Vice President Matthew Clarca provided the Faculty Observer report

It was moved by Trustee Cafarella and seconded by Trustee Virtuoso that the Board go into Executive Session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss contract negotiations and litigations at 5:10 p.m. Motion carried unanimously.

It was moved by Trustee Cafarella and seconded by Trustee Alexander that the Board come out of Executive Session at 5:45 p.m. Motion carried unanimously.

COMMITTEE REPORTS

ACADEMIC/STUDENT LIFE COMMITTEE

It was moved by Trustee Smith and seconded by Trustee Cafarella that the Board approve the Emeritus Applicants as follows: Joseph Colosi, Barbara Rowe, and Kathy Gerbasi, as presented. Motion carried unanimously.

FISCAL COMMITTEE

It was moved by Trustee Virtuoso and seconded by Trustee Clark that the Board approve the job description for Coordinator of Liberty Partnership Program as presented. Motion carried unanimously.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

GOOD & WELFARE

Chairperson Ross reminded board members the 2020 Commencement ceremony will be held on Saturday, May 16. A sign-up sheet will be provided at the March 10 board meeting to allow board members to indicate the ceremonies they will be attending.

Chairperson Ross asked board members to hold the date of October 1, for the inauguration of President Murabito.

It was moved by Trustee Cafarella and seconded by Trustee Wolfgang to adjourn at 5:55 p.m. Motion carried unanimously.

Barbara A. Walck
Secretary to the Board