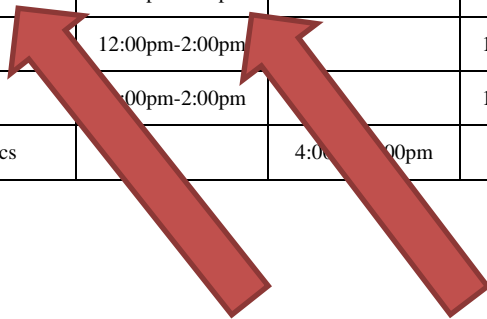


# How to Sign-Up for a Tutoring Appointment

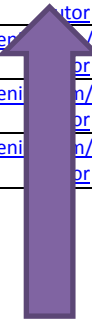
| Course Name                   | Times/Days Available |                 |                |                 |                |                | Sign-Up Link  |
|-------------------------------|----------------------|-----------------|----------------|-----------------|----------------|----------------|---|
|                               | Monday               | Tuesday         | Wednesday      | Thursday        | Friday         | Saturday       |   |
| ACC 116: Financial Accounting |                      | 09:00am-11:00am |                | 09:00am-11:00am |                |                | <a href="http://www.signupgenius.com/go/30e0e4baba92da7fc3-tutor">http://www.signupgenius.com/go/30e0e4baba92da7fc3-tutor</a> |
| BIO 117: Human Biology        | 12:00pm-2:00pm       |                 | 12:00pm-2:00pm |                 | 12:00pm-2:00pm |                | <a href="http://www.signupgenius.com/go/30e0e4baba92da7fc1-tutor">http://www.signupgenius.com/go/30e0e4baba92da7fc1-tutor</a> |
| BIO 213: A&P I                | 12:00pm-2:00pm       |                 | 12:00pm-2:00pm |                 | 12:00pm-2:00pm |                | <a href="http://www.signupgenius.com/go/30e0e4baba92da7fc1-tutor">http://www.signupgenius.com/go/30e0e4baba92da7fc1-tutor</a> |
| BIO 214: A&P II               | 12:00pm-2:00pm       |                 | 12:00pm-2:00pm |                 | 12:00pm-2:00pm |                | <a href="http://www.signupgenius.com/go/30e0e4baba92da7fc1-tutor">http://www.signupgenius.com/go/30e0e4baba92da7fc1-tutor</a> |
| ECO 101: Macroeconomics       |                      | 4:00pm-6:00pm   |                | 4:00pm-6:00pm   |                | 11:00am-2:00pm | <a href="http://www.signupgenius.com/go/30e0e4baba92da7fc2-tutor">http://www.signupgenius.com/go/30e0e4baba92da7fc2-tutor</a> |



**Step 1**  
Find the course you need a tutor in under the "Course Name" section.



**Step 2**  
Look under "Times/Days Available" to find a time and day that works with your schedule to meet the tutor for that course.



**Step 3**  
Click on the corresponding "Sign-Up Link."



(BIO 117, BIO 213, BIO 214)

## Tutor 1

Please select the appointment you are able to attend below. Once selected, press the "Submit and Sign Up" button. On the following page, please fill out all necessary information.

Note: You may only select **up to two hours per week.**

If you have any questions please contact the Tutoring Center at: [tutoring@niagaracc.suny.edu](mailto:tutoring@niagaracc.suny.edu) or (716) 614-6215.

**Location:** Learning Commons - Tutoring Center

**Created by:** NCCC Tutoring ✉

Already signed up? You can [change your sign up.](#)

| Date (mm/dd/yyyy) | Time (EST)        | Available Slot   |  Calendar View |
|-------------------|-------------------|------------------|---|
| 01/25/2016 (Mon.) | 12:00pm - 12:30pm | Tutoring Session | <input checked="" type="checkbox"/> Sign Up   |
|                   | 12:30pm - 1:00pm  | Tutoring Session | Already filled  |
|                   | 1:00pm - 1:30pm   | Tutoring Session | Already filled  |
|                   | 1:30pm - 2:00pm   | Tutoring Session | <input checked="" type="checkbox"/> Sign Up   |
| 01/27/2016 (Wed.) | 12:00pm - 12:30pm | Tutoring Session | Already filled  |
|                   | 12:30pm - 1:00pm  | Tutoring Session | <input checked="" type="checkbox"/> Sign Up   |

**Submit and Sign Up**

You will be redirected to the sign up associated with the course you need a tutor in.

Note: Tutors can tutor multiple courses, so there may be more than one course listed.

### Step 4

Click on the check box next to the words "Sign Up" to select your appointment and then click the "Submit and Sign Up" button.

(BIO 117, BIO 213, BIO 214)

# Tutor 1

Sign Me Up For:

| Date (mm/dd/yyyy - EST)          | Available Slot   | Qty | Name of Course You Need Tutoring In (Example. BIO 213) * |
|----------------------------------|------------------|-----|--|
| 01/25/2016 (Mon) 12:00pm-12:30pm | Tutoring Session | 1   | BIO 117  |

\* Name of Course You Need Tutoring In (Example. BIO 213) is required.

I'm a SignUpGenius member

I do not have a SignUpGenius account

First Name \*

Last Name \*

Email \*

Re-enter Email \*

Create an account at SignUpGenius so I can login and edit my items if I need to make a change.

Send me a confirmation email with an ICS file and a link that will allow me to edit this item later.

### Additional Info:

NCCC Tutoring has asked that you also provide the info below. Your answers will not be displayed publicly.

Phone \*  Phone Type

SIGN UP NOW!

CANCEL

### Step 5

Indicate which course you need a tutor in.


### Step 6

SignUpGenius members select this button.



OR

### Step 6

If you do not have a SignUpGenius account then select this button.


[Home](#)
[How it Works](#)
[Pricing](#)
[Resources](#)
[Help](#)
[Create a Sign](#)

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**LETTING THE KIDS DECORATE? (SORT OF.)**  
**#KEEPSAKEIT**  
 TOGETHER

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(BIO 117, BIO 213, BIO 214)

## Tutor 1

Sign Me Up For:

| Date (mm/dd/yyyy - EST)          | Available Slot   | Qty | Name of Course You Need Tutoring In (Example. BIO 213) * |
|----------------------------------|------------------|-----|--|
| 01/25/2016 (Mon) 12:00pm-12:30pm | Tutoring Session | 1   | BIO 117  |

\* Name of Course You Need Tutoring In (Example. BIO 213) is required.

You are logged in as: Alexandra Fuerch ([This isn't me](#))

Display an alternate name (like a child or spouse's name) on the sign up page.  
 Send me a confirmation email with an iCalendar (.ics) file.

**Additional Info:**  
 NCCC Tutoring has asked that you also provide the info below. Your answers will not be displayed publicly.

Phone \*  Phone Type

Save my phone number for use on future sign ups

**SIGN UP NOW!**

If in Step 6 you chose that you were a SignUpGenius member, then follow these steps 7 – 9.

Member Login

Email

Password

Remember me on this computer

**LOGIN** [Forget your password?](#)

**Step 7**  
 Enter SignUpGenius Email and Password.

**Step 8**  
 Fill out a phone number you can be contacted at.

**Step 9**  
 Press "SIGN UP NOW!" to confirm appointment.

(BIO 117, BIO 213, BIO 214)

## Tutor 1

Sign Me Up For:

| Date (mm/dd/yyyy - EST)          | Available Slot   | Qty | Name of Course You Need Tutoring In (Example, BIO 213) * |
|----------------------------------|------------------|-----|--|
| 01/25/2016 (Mon) 12:00pm-12:30pm | Tutoring Session | 1   | <input type="text" value="BIO 117"/>                     |

\* Name of Course You Need Tutoring In (Example, BIO 213) is required.

I'm a SignUpGenius member

I do not have a SignUpGenius account

First Name \*

Last Name \*

Email \*

Re-enter Email \*

Create an account at SignUpGenius so I can login and edit my items if I need to make a change.

Choose a password \*

Send me a confirmation email with an iCalendar (.ics) file.

### Additional Info:

NCCC Tutoring has asked that you also provide the info below. Your answers will not be displayed publicly.

Phone \*  Phone Type

Save my phone number for use on future sign ups

**SIGN UP NOW!**

If in Step 6 you chose that you were NOT a SignUpGenius member, then follow these steps 7 – 10.

### Step 7

Fill out your name and twelves email to create an account.

### Step 8

Check the box to create an account and choose a password you will remember so you may log back in to make any changes to your appointment.

### Step 9

Fill out a phone number you can be contacted at.

### Step 10

Press "SIGN UP NOW!" to confirm appointment.



# Thank You!

Your sign up has been added.



Your appointment is now confirmed for the following date, time, and location.

You signed up on the "Tutor 1" page for Tutoring Session on 01/25/2016 (Mon.) 12:00PM- 12:30 PM EST at Learning Commons - Tutoring Center.

### Add To Your Calendar!



Outlook



Mac iCal



Google Calendar

[RETURN TO SIGN UP](#)

Appreciate our site? Please LIKE us on Facebook!



**Sign Up Genius**

 Like Page

131k likes